

To Help assist at Mass, here is a quick checklist for you to follow:

### **Before Mass Begins:**

- ✓ Arrive at church 15 minutes early.
- ✓ Sign in for the proper Mass.
- ✓ Put on the alb (and colored scapular if you are a cross-bearer)
- ✓ Light altar candles and processional candles.
- ✓ Quietly wait for Father at the front door of the church.

### **Entrance Procession:**

- ✓ When the opening hymn begins the cross-bearer leads the procession, holding the cross, walking slowly and reverently, down the center aisle.
- ✓ The altar servers follow holding the processional candles chest high.
- ✓ The cross-bearer will step to the sanctuary and stand facing forward near the music cantor.
- ✓ The altar servers will stand to the left behind the cross-bearer. (The priest will come and stand to your right).
- ✓ When the priest reaches the altar, he will genuflect to the tabernacle and the bow to the altar.
- ✓ As the priest proceeds to the sanctuary, the cross-bearer brings the cross into the sacristy and places the cross in its stand.
- ✓ The altar servers will follow the cross-bearer into the sacristy, placing the processional candles on the table leaving them lit.
- ✓ The altar servers and cross-bearer will stand in front of their chairs with their hands folded.

### **General items to remember during Mass:**

- ✓ Be reverent, prayerful and quiet on the altar (except to whisper for assistance from an experienced server).
- ✓ Keep your eyes on the priest.
- ✓ Keep your hands folded in prayer when standing and folded in your lap when sitting.
- ✓ When presenting the water and wine cruets to Father, be sure to hold them with the handles facing outward so that Father can take them easily.
- ✓ Experienced servers, please assist the less- experienced servers on the altar so that they may learn the process correctly.

### **After Mass:**

- ✓ Extinguish altar candles and processional candles.
- ✓ Help distribute parish bulletins.
- ✓ Neatly hang up your alb and scapular where you found them.